

...delighting in our neighbor enough to serve for their sake...

**Agenda · Vestry Meeting · October 17, 2019
6:30 pm – 8:30 pm**

Gathering

Call to Order

Vestry Goal #1 – Making Disciples

Turning to Christ, Session Six: Do you renounce evil?

Pilgrim Program | Rev. Johanna

Review and Approval of September Vestry Minutes

Follow Up Items

- Traffic Safety Follow Up
- Update on Advertising | Website
- Letter to Ministry Chairs regarding articles in Weekly Tidings
- Updated Rental Form
- Blessing Jars
- Christmas Memorial Donations
- Update regarding EfM fee

Senior Warden's Time

- Graham Hall

Rector's Time

- Finance Committee

*The Finance Committee shall consist of the Senior Warden, Junior Warden, Treasurer, and one member appointed by the Rector. The Senior Warden shall be chair. The Finance Committee shall prepare a budget and submit the same to the Vestry for their approval prior to submission at the Annual Meeting.**

- Nominating Committee

At the regular Vestry meeting three months prior to the Annual Meeting, a nominating committee shall be constituted. The committee shall consist of three outgoing members of the Vestry, appointed by the Vestry, and three other voting members of the Parish who are not members of the Vestry, appointed by the Rector.

*The members of the committee shall elect one of these six members to act as chairperson. It shall be the duty of this committee to prepare a list of nominees for all offices to be filled for the presentation to, and action at, the Annual Meeting.**

* 2017 Constitution and By-Laws of Trinity Episcopal Church, North Scituate, Rhode Island.
Section I, page 5

- Renewal of Insurance Policy
- Office Administrator Hours
- Gift
- CDC Grants
- International Day of Prayer – November 4th

Treasurer's Report

- Approval of September Treasurer's Report for Audit

Stewardship Report

Property Report

Committee/Ministry Reports

Closing Prayer and Adjournment

THE JESUS MOVEMENT:

We're Following Jesus into Loving, Liberating, and Life-Giving Relationship with God, with Each Other, and with Creation

Look around and notice wherever you see people nurturing relationship: with God, with each other, and with creation. What's happening? What's helping people to heal and live in sync with God, with each other, and with the earth? What are the fruits of these relationships?

TRINITY EPISCOPAL CHURCH / North Scituate, R.I.

PARISH VESTRY MEETING MINUTES: – September 19, 2019

Respectfully prepared by: Cindy Chatell, Clerk of the Vestry

Attendees: Susan Newkirk, Steve Gaddes, Megan Picozzi, Bob Liptrot, Deb Luchka, Gail Harrison, Levond Jones, Kris Gregory, Jill Shurtleff and Cindy Chatell

Absent: John Holmes, Lynette Cunningham, Jim Segovis,

Rev. Johanna called the meeting to order at 6:30

#1. Session Five - Do you repent of your sins?

- Megan Picozzi lead the conversation

#2. Reviewed August 15, 2019 Vestry Minutes

- Noted revisions made are as follows:
 - #6 Treasurers Report – Add note that Susan Newkirk sent out Financial Report Documents sent out after the Meeting
 - #3 change USDA Program from ‘Low Cost’ to ‘No Cost’

Motion was made and seconded to accept the minutes with changes noted from the August 15, 2019 meeting. All agreed, no opposed.

#3. Follow up Items:

- Vestry Outtakes Submissions schedule - September 29th – Steve Gaddes; Oct 6th – Susan Newkirk, 20th- Cindy Chatell and 27th – Gail Harrison ,
- Steve Gaddes updates
 - Speed Limit in front of the Church. Steve spoke to Kristine Canepa from the Traffic Safety Board requesting to lower the speed limit in front of the church, which was discussed on September 19th.
 - Our request was denied. Per Kris , Chief Deleare will have a discussion with DOT on September 20th.
- Table and Chair Rental Form – Steve Gaddes sent Jane the excel file containing the suggested revised rental form.
 - Rev. Johanna will follow up with Jane.

- Photo Directory – Makeup date scheduled for October 21, 2019 from 2 pm to 9 pm. Susan is asking for feedback on how the company performed. Contact Susan about your experience.
 - Gail Harrison offered to help with check in on October 21st.
- Placemat for Turkey Supper Update – Typesetting of the Placement can longer be a donation by Andy Vanable. The cost will be between \$175-\$200 for typesetting. Placemat printing will be funded from the Turkey Supper Funds.

#4. Rectors Time

- Hurricane Dorian and how Trinity can respond. Some ideas are:
 - Write a check to the effected churches in the area
 - Collect toiletries and send to the effective area
 - Trinity to get in touch with a local church and sponsor a family
 - Share 10% of the Blessing Jar to send off relief = \$150.00

Rev. Johanna to place a notice in the Church Bulletin requesting 1-2 people to coordinate an effort.

- The sign outside the Church on the building. Robert O’Brien has removed the crosses from the sign to begin repair work.
- Rev. Johanna received a resignation letter from Cindy Avery from the Alter Guild. Cindy is excited in her new role as Parish Nurse.
 - Rev. Johanna will be meeting with the Alter Guild members on 2 occasions
 - October 5th at 9:00 am
 - October 8th at 4:00 pm
 - Notice thanking Cindy for her service will be placed in the Church Bulletin.
- Worship Committee is meeting again
 - Core group will be Rev Johanna, Roger and Pat
- Turkey Supper Sunday
 - One Eucharist Mass at 8:00 am only and Saturday service at 5:00
- Christmas Eve services will be 12:00 noon and 5:00 pm with music. 10:00 pm Carols and 10:30pm Eucharist with music
- Christmas Day at 10:00 am no music

Advertising in Website – Rev. Johanna working with Justin about advertising on Website.

- Will continue to advertise in Valley Breeze and Observer. Rev Johanna will review with Jill Shurtleff
-

- Two Sandwich boards are advertising Special Needs Service. Would like to have 1 for Special Needs and the other Board advertising another service
 - Also need to review placement of Sandwich Board
- Kitchen / Vault – organization. Vestry spent a lot of time organizing the Vault and slowly but surely it has become unorganized once again.
 - Shelving in the Kitchen and hospitality area in the Vault needs special attention.
 - Suggestion to assign one person to make sure after each event the group comes back to organize the Kitchen / Vault.
 - Justin Greenhow has offered to help organize the Kitchen and is looking for assistance from Trinity and St. George. Will need to identify someone for the Vault. Megan will review the Vault area with Justin.
 - Possibly review who has access to these areas in order to help keep clean.

#5. Stewardship Report – Deb Luchka

- Blessing Jars have been counted and tallied to \$1,523.10
- Susan Newkirk – Budget occurs before the Stewardship committee meets.
 - The group will be reviewing the timing prior to Budget to submit a faith based budget and reviewing when the Stewardship Drive occurs.

#6. Property Committee Report

John Holmes submitted a list of projects needing repair.

Will be adding Bid Costs received to the list. Also list areas where donations were received.

Vestry will need to prioritize suggested repair Asking the Property Committee to review the list and prioritize future projects so the Vestry can make an informed decision.

Post signs in Graham Hall with instructions to only hang items on walls using Command Strips or hang from ceiling using clips and fishing line to avoid damage to walls.

#7. Treasurers Report

August 2019 Treasurers Report – No suggested changes.

Motion was made and seconded to accept the August Treasures Report. All agreed, no opposed.

September 2019 Treasurers Report –

- Non-Pledge Cash donations the first of the month first are directed to the Discretionary Fund and secondary to the Food Closet.
- Susan will review with the Accountant a revised spreadsheet to provide a better review of the Financial Data
- 4K Walk funds have been transferred to Food Closet.
- Thrift Store – Review if there is an opportunity to secure Grant monies to support Thrift Store at Trinity in conjunction with the Food Closet.
 - Bob Liptrott will speak with Shirley Liptrott
 - Levond will speak with Sandy Owens and Gene from the Food Closet.
- Plate non pledge offerings are higher YTD
- \$2,500 covers us for the Scholarship and Wings Programs
- Susan recommending that Trinity take out a loan to pay the balance for the traffic light - \$8,469.00 plus \$8,000 owed to Liddell.
 - Commit the \$500.00 discretionary money at the end of each month and direct to the Capitol Campaign once the one-time event has a balance of 0.

Motion to continue to \$500.00 per month dispersement to continue to satisfy the one time event; once complete, apply the \$500.00 per month to the Capitol Campaign. All approved no opposed.

Motion has been made to accept the August Treasurers Report for Audit. All approved, no opposed.

No other committee reports received.

Ministry Fair Outtakes

- We showed the congregation how many ministries are available.
- How many people are currently involved in ministries
- Improvement for future events –
 - Need more space
 - Additional hangings
 - Jill suggested to start a Ministry Spotlight once per month, including photograph
 - Use microphone to introduce the ministry to the congregation.
 - Create a write up prior to event and a follow up with contact names for each Ministry.
 - Change timing of ministry fair to Spring
 - Add a 'New Comer's Dinner' and ask some of the ministries to introduce themselves.

Closing Prayer by Rev. Johanna. Meeting adjourned at 8:54 pm

8 October 2019

Dear Chairs and Co-chairs of Trinity's Ministries,

I am writing to you on behalf of our vestry to let you know that at our September vestry meeting time was set aside to review what worked well and what we might have done differently at our recent September Ministry Fair.

All on our vestry expressed deep gratitude for all the people engaged in ministry at Trinity. And, so that you are aware, there are *a lot* of people engaged in ministry at Trinity!

Vestry members noted that Trinity currently has over twenty-five different areas for parishioners to be active in ministry. We also noted that Trinity's ministries reach both within our parish and outside our doors into the wider community in which we are situated. We acknowledged that most at Trinity are already engaged in at least one ministry and often serve in several different ministries. We marveled at the wonderful air of community present *in and among* the good people of Trinity. Of course, we then wondered: *How do we build on the energy and sense of community present at the Ministry Fair?* That's when the suggestion was made that two of Trinity's ministries be highlighted in our *Weekly Tidings* each month.

That's where you come in. It is our hope that as chair/co-chair of one of Trinity's ministries, you will be willing to share something about the ministry you chair/co-chair. We imagine that your article would share with others the good work being accomplished and tell the community who serves in the ministry and who is being served by the ministry. We also hope you will share some of the gifts offered and received in participating in the ministry.

Our expectation is that your article would be about 200 to 250 words and perhaps include a photo of the ministry 'in action' or include a picture of those who participate in the ministry. We also hope that a warm invitation to join the ministry and how to do so would also be included in the article.

Below you will find available dates to submit articles to Jane, our office administrator, at trinity.northscituate@gmail.com. We invite you consider selecting a date which is convenient for you for your article to appear in our *Weekly Tiding*.

Please note that this document is a shared document which means that you may fill in the date you prefer to submit your article. Please be sure to include your email address as well as the name of the ministry you will be highlighting.

All articles are due to Jane by Wednesday mornings. Jane will send an email to you reminding you your article is due the Wednesday before it's due.

Faithfully,
Jill Shurtleff

	Name	Email	Ministry
	November 6		
	November 20		
	December 3		
	December 18		
	January 8		
	January 25		
	February 5		
	February 26		
	March 4		
	March 18		
	April 8		
	April 22		
	May 6		
	May 20		
	June 3		
	June 17		
	July 8		
	July 22		
	August 5		
	August 19		
	September 2		
	September 16		

Trinity Church North Scituate
Chair & Table Rental Form

Item	Qty	Suggested Donation per item:	Suggested Donation:	Sign out Date	Date Returned	Checked by	Donation
Folding Chairs		\$2.00					
Large Table		\$10.00					
Small Table		\$5.00					
Large Round Table		\$10.00					
Small Round Table		\$5.00					
Total							

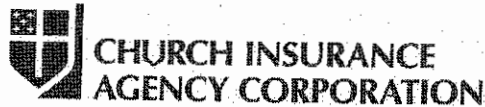
I agree to return above items to previous storage location, clean and in working condition

Print Name: _____

Signature: _____

Approved By: _____

Please coordinate pick up and return of all items with church office (401-647-2322)



October 1, 2019

Customer Service Center
210 South St., Suite 2
Bennington, VT 05201
(800) 293-3525 Service
(800) 223-5705 Claims
(800) 557-1395 Fax
www.churchinsurance.org

Trinity Church
249 Danielson Pike
Scituate, RI 02857-1906

Dear Friends:

Your Commercial Package policy offered through the Church Insurance Agency Corporation will renew in the next few months. This policy protects the church with property and liability coverage and extends to other exposures you experience in your ministry. We would like to speak with one of your members by telephone who is knowledgeable about your church and programs so that we may confirm the information to be contained in the renewal policy. This review will assure your property and liability exposures are adequately insured and correctly priced on your upcoming renewal policy.

Please call 800-293-3525 and listen to all options. After hearing the opening announcement, select Option 3 to speak to your client representative. If your client representative is unavailable feel free to press 2 to speak with the next available client representative. We welcome the opportunity to visit with your church member so we can ask a few general questions in relation to the building(s) and activities at your church as shown on the reverse side of this letter. It will only take a few minutes of your time.

Thank you in advance for your call and we look forward to talking with you.

Sincerely,

The Church Insurance Agency Corporation

Please be prepared to confirm this information:

Church Legal Name, Mailing Address, Church Telephone Number, Fax Number, Web Address, and Email Address

Primary Contact and Title

Treasurer's Name (if different from Primary Contact)

Building(s) and location addresses

Have you purchased or built any new buildings?

Building Description, Location Address, Building Construction, Square Feet, Replacement Cost

Have renovations been started/completed adding square footage?

Have buildings been sold or demolished?

Discuss the need to increase Property in the Open Coverage (maintenance buildings, playgrounds, sheds, signs, columbarium, fences, etc) – Policy provides \$50,000 replacement cost coverage

Average Sunday Attendance

Church's Federal ID Number

Have you added, deleted or had changes regarding the following church sponsored operations: School, Thrift Shop, Rectory/Tenants, Soup Kitchen, Bookstore, Office, Leases, Vacant Buildings, Vacant Land, Parking away from Church location, Mortgagees, Loss Payees (copier, telephone, mailing, etc), Cemetery away from Church location.

Church owned and controlled *separately incorporated* entities such as an Endowment Fund.

Additional Insureds (landlords, annual venues)

Discuss Umbrella Liability Limits

Does the church own any automobiles?

Do you have any church sponsored trips to a foreign country during the next year?

Discuss Workers' Compensation coverage for your church

Please do not complete this form and return but call our office at (800) 293-3525 at your earliest convenience to review this information and other information not shown concerning your upcoming policy renewal. We thank you for your cooperation.

TREASURER'S REPORT to the Vestry

TRINITY EPISCOPAL CHURCH, N. SCITUATE, RI

October 17, 2019

Balance Sheet Items:

- **20 Week Benefit:** Waiting for final income/expense report.
- **Turkey Supper:** No financial information to date.
- **Funds to Organizations:** \$28 amount owed to UTO. Will be paid with the 2020 payment to UTO.
- **Wings:** Waiting for bill from ECC for Women's retreat. This fund retains a \$300 balance to be used as a deposit on the Block Island Retreat.
- **One Time Event:** - \$1600.01 owed to the restricted checking account. We continue to pay \$500 monthly to make the account whole.
- **Capital Campaign:** - \$8564.60 remaining. This amount is owed to the restricted account for cost overrun on the crossing walk. Once the One Time Event expense is paid in full, \$500 will be paid each month until the balance is .00.
- **Adult Choir Fund:** The unbudgeted sick time, paid to the organist during her recent absence is paid from this account.

Budget vs. Actual Report:

Income:

- **Unbudgeted Payroll Expense FICA Employer Tax:** As part of Rev. Johanna's employment contract, Trinity was responsible to pay the employer portion of the FICA Tax in 2018. Unfortunately, the treasurer did not see the final contract therefore, tax expenses were not included in the 2018 or 2019 budget. We recently learned Trinity owes \$4392.86 in FICA taxes for 2018 and approximately the same amount for 2019 taxes. In October, we issued a check for the 2018 taxes, and were made arrangements to pay the 2019 fourth quarter taxes however, Trinity will need to pay the remaining three quarters by the end of the year. Moving forward it is imperative Trinity include this expense in the 2020 budget and beyond.

Expenses:

Overall, Trinity currently has a \$18,773.34 shortfall in what is budgeted vs. actual expenses. This does not include the \$4393. FICA taxes paid in October. Income from the Turkey Supper and Bazaar may offset this deficit however it will leave us with little operating income to begin the new year.

Food Closet: Income vs expense report shows a balance of \$3047.23. There is one anticipated RI Foundation grant. The current cash balance and grant (if received) is the total amount available for running the Food Closet until the next influx of grants in 2020. This includes holiday basket expenses.

2018 Audit: Audit committee members were supposed to be contacted but were not. Audit was due September 1.

2020 Budget: Committee chairs need to submit their 2020 budgets BEFORE the end of October.

Trinity Episcopal Church
Vestry Report - Budget vs. Actual

January through September 2019

	Jan - Sep 19	Budget
Ordinary Income/Expense		
Income		
WHAT INCOME?	366.08	
DIT INVESTMENT INCOME 4	8,094.84	11,000.00
FUNDRAISING 5	1,662.46	29,377.00
OTHER INCOME 5	11,145.20	30,275.00
TITHES & OFFERINGS 3	143,521.17	188,351.00
Total Income	164,789.75	259,003.00
Gross Profit	164,789.75	259,003.00
Expense		
ADVERTISING 14	0.00	1,300.00
APPORTIONMENT 12	25,263.00	33,700.00
BANK -EFT FEES 14	528.19	800.00
BUILDING-A Hall (Kitchen) 14	488.04	2,200.00
BUILDING & GROUNDS MAINT 14	6,016.89	13,350.00
CHRISTIAN FORMATION	2,644.57	4,650.00
CONVENTIONS 14	0.00	100.00
INSURANCE 14	5,632.50	7,250.00
MINISTRIES 14	1,538.89	4,750.00
OFFICE 14	9,147.08	13,040.00
OTHER OPERATING EXPENSES 14	93.59	150.00
PAYROLL 14	26,471.08	38,424.00
PAYROLL EXPENSES 14	2,025.06	3,280.00
PWA LAND LEASE & TAXES 14	705.64	765.00
RECTOR'S COMPENSATION PKG 14	79,459.35	109,218.00
RECTOR - SUPPLY CLERGY 14	591.80	1,600.00
SABATICAL FUND 18	0.00	500.00
STATE OF RI MISC FEES 14	22.00	25.00
UTILITIES - Church & Hall 14	13,067.79	17,235.00
WORSHIP & LITURGY 14	5,067.11	6,666.00
Total Expense	178,762.58	259,003.00
Net Ordinary Income	-13,972.83	0.00
Other Income/Expense		
Other Income		
NON-BUDGET INCOME	50,953.67	
Total Other Income	50,953.67	
Other Expense		
NON-BUDGET EXPENSES	55,754.18	
Total Other Expense	55,754.18	
Net Other Income	-4,800.51	
Net Income	-18,773.34	0.00

Trinity Episcopal Church
 Balance Sheet
 As of September 30, 2019

	Sep 30, 19
ASSETS	
Current Assets	
Checking/Savings	
Navigant Operating Checking 19	21,779.83
Discretionary Checking 18	5,275.66
Thrift Shop Checking 19	2,294.73
Emergency Savings 19	25,282.26
Navigant Restricted Checking 19	
Congregation Development Fund	3,283.04
Adult Choir Fund	6,714.11
Bazaar	275.00
Building Fund	580.74
Capital Campaign	-8,347.60
Clergy Education Fund	4,241.69
ECW 20 Week Benefit	3,386.01
Food Closet	19,571.45
Fundraising (Other)	2,000.00
Funds to Other Organizations 18	28.00
Memorial Donation (Unrestricted)	1,716.42
Missionary Fund	3,532.53
One Time Event	-1,699.01
Pilgrimage Fund	1,725.31
Prayer Shawl Group	100.00
Sabbatical	3,700.00
Turkey Supper	4,504.52
Wings	3,235.00
Youth Groups	2,209.96
Total Navigant Restricted Checking 19	50,757.17
Cash Box - Fundraising	150.00
Petty Cash	100.00
Total Checking/Savings	105,639.65
Other Current Assets	
DIT-Diocesan Investment Trust 4	238,328.10
Total Other Current Assets	238,328.10
Total Current Assets	343,967.75
Fixed Assets	
Church Buildings	1,005,900.00
Total Fixed Assets	1,005,900.00
TOTAL ASSETS	1,349,867.75
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	-2,514.85
Other Current Liabilities	
Payroll Liabilities	1,166.39
Total Other Current Liabilities	1,166.39
Total Current Liabilities	-1,348.46
Total Liabilities	-1,348.46
Equity	
DIT-Value Adjustments	-17,165.88
Opening Balance Equity	1,398,097.76
Unrestricted Net Assets	-10,942.33
Net Income	-18,773.34
Total Equity	1,351,216.21
TOTAL LIABILITIES & EQUITY	1,349,867.75

Trinity Episcopal Church
Food Closet Income/Expense (All)

10/11/19

Accrual Basis

January through September 2019

Type	Date	Num	Name	Memo	Amount
NON-BUDGET INCOME					
Food Closet Grant					
Check	01/22/2019	867	RI Community Food Bank	2018 Q3 Wakefern Grant	0.00
Check	01/22/2019	867	RI Community Food Bank	2018 Q4 Wakefern Grant	
Check	04/12/2019	881	RI Community Food Bank	2019 Feb Shared Maintenance Grant	13.40
Check	04/12/2019	881	RI Community Food Bank	2019 Feb Shared Maintenance Grant	26.60
Check	04/24/2019	884	RI Community Food Bank	2019 Grant	
Check	04/24/2019	884	RI Community Food Bank	2019 Grant	
General Journal	05/05/2019	2977.00		Scituate Art Festival Grant	2,000.00
Check	05/23/2019	1005	RI Community Food Bank	2019 Q1 Wakefern Grant	138.32
Check	05/23/2019	1005	RI Community Food Bank	2019 Q1 Wakefern Grant	11.68
Check	06/11/2019	1014	RI Community Food Bank	2019 Q1 Wakefern Grant	0.00
Check	06/11/2019	1014	RI Community Food Bank	2019 Q1 Wakefern Grant	0.00
Check	08/06/2019	1036	RI Community Food Bank	2019 Q2 Wakefern Grant (7/18/19)	18.49
Total Food Closet Grant					2,208.49
Food Closet Income 10					
General Journal	01/13/2019	\$1101		1101	700.00
General Journal	01/27/2019	\$1492.00		\$1492	215.00
General Journal	02/03/2019	1112.25		1112.25	399.75
General Journal	02/10/2019	\$281		281.00	40.00
General Journal	02/19/2019	\$1215		\$1,215	1,020.00
Sales Receipt	02/19/2019	2/17	Operating Income	"Outreach"	10.00
General Journal	02/24/2019	\$75		\$75	40.00
General Journal	03/17/2019	\$260		\$260	40.00
General Journal	04/07/2019	\$115		115.00	40.00
General Journal	05/20/2019	666.00		666.00	6.00
General Journal	06/02/2019	1623		\$1623.00	1,176.00
General Journal	06/16/2019	1703.00		1703.00	45.00
General Journal	06/23/2019	2069.00		2069.00	70.00
General Journal	06/30/2019	\$427		427.00	225.00
General Journal	07/14/2019	\$128		Restricted deposit 7/14	20.00
General Journal	07/21/2019	\$137.50		Restricted deposit 7/21	28.00
General Journal	07/28/2019	497.00		Restricted deposit 7/28	5.00
General Journal	08/18/2019	155.00		\$155	35.00
General Journal	08/18/2019	155.00		\$155	25.00
General Journal	08/25/2019	\$1371		\$1371	155.00
General Journal	09/01/2019	672		\$672	7.00
General Journal	09/15/2019	2631		restricted 2631.00	80.00
General Journal	09/22/2019	\$1337		\$1337	32.00
Total Food Closet Income 10					4,413.75
Food Closet Walk Income					
General Journal	04/29/2019	1779.50		1779.50	605.00
General Journal	06/13/2019	Paypal		K Greene	0.00
General Journal	06/14/2019	Paypal		M Greene	0.00
General Journal	06/14/2019	Paypal		G Lucci, M Lucci	0.00
General Journal	06/16/2019	1703.00		1703.00	1,525.00
General Journal	06/16/2019	Paypal		A Berling	0.00
General Journal	06/23/2019	2069.00		2069.00	1,725.00
General Journal	06/30/2019	\$427		427.00	125.00
Deposit	07/31/2019			PayPal Transfer KDS	344.49
Total Food Closet Walk Income					4,324.49
Total NON-BUDGET INCOME					10,946.73
NON-BUDGET EXPENSES					
Food Closet Expense 16					
Check	01/22/2019	865	Price Rite	12/03 03740168913	-101.91
Check	01/22/2019	865	Price Rite	12/10 03740162471	-219.54
Check	01/22/2019	865	Price Rite	12/17 03740159541	-167.64
Check	01/22/2019	865	Price Rite	12/21 03740513382	-99.24
Check	01/22/2019	866	Grover, Jeanne	Food Closet	-23.00
Check	01/22/2019	866	Grover, Jeanne	Food Closet	-20.00
Check	01/22/2019	867	RI Community Food Bank	474548 12/06	-270.80
Check	01/22/2019	867	RI Community Food Bank	474857 12/20	-295.07
Check	01/31/2019	870	Blackmore, Mary	food closet supplies	-40.25
Check	01/31/2019	870	Blackmore, Mary	food closet supplies	-20.14
Check	01/31/2019	870	Blackmore, Mary	food closet supplies	-19.00
Check	01/31/2019	870	Blackmore, Mary	food closet supplies	-27.00
Check	01/31/2019	870	Blackmore, Mary	food closet supplies	-24.84
Check	01/31/2019	871	Grover, Jeanne	Food Closet	-25.94
Check	01/31/2019	871	Grover, Jeanne	Food Closet	-11.00
Check	02/26/2019	873	Price Rite	1/07 03740121039	-72.72
Check	02/26/2019	873	Price Rite	1/22 03740241698	-195.72
Check	03/15/2019	875	Blackmore, Mary	food closet supplies	-57.28
Check	03/15/2019	875	Blackmore, Mary	food closet supplies	-22.00
Check	03/15/2019	875	Blackmore, Mary	food closet supplies	-32.00
Check	03/15/2019	875	Blackmore, Mary	food closet supplies	-44.14
Check	03/15/2019	875	Blackmore, Mary	food closet supplies	-11.00
Check	03/15/2019	876	Grover, Jeanne	Food Closet	-25.94
Check	03/15/2019	876	Grover, Jeanne	Food Closet	-21.18
Check	04/09/2019	878	Price Rite	2/04 03740125866	-134.82
Check	04/09/2019	878	Price Rite	2/11 03740100105	-126.63
Check	04/09/2019	878	Price Rite	2/19 03740227218	-79.28
Check	04/09/2019	878	Price Rite	2/22 03740566047	-55.23
Check	04/09/2019	879	Blackmore, Mary	food purchases	-46.14
Check	04/09/2019	879	Blackmore, Mary	food purchases	-18.00
Check	04/09/2019	879	Blackmore, Mary	food purchases	-41.14

10/11/19

Trinity Episcopal Church
Food Closet Income/Expense (All)

Accrual Basis

January through September 2019

Type	Date	Num	Name	Memo	Amount
Check	04/09/2019	879	Blackmore, Mary	food purchases	-44.14
Check	04/12/2019	880	Price Rite	3/11 03740101490	-143.73
Check	04/12/2019	880	Price Rite	3/16 03740663579	-139.02
Check	04/12/2019	880	Price Rite	3/19 03740297090	-26.85
Check	04/12/2019	880	Price Rite	3/27 03740316919	-174.24
Check	04/12/2019	881	RI Community Food Bank	2/07 475732	-342.16
Check	04/12/2019	881	RI Community Food Bank	2/21 476156	-379.54
Check	04/24/2019	883	Blackmore, Mary	food purchases	-87.51
Check	04/24/2019	883	Blackmore, Mary	food purchases	-96.03
Check	04/24/2019	883	Blackmore, Mary	food purchases	-26.14
Check	04/24/2019	883	Blackmore, Mary	food purchases	-10.70
Check	04/24/2019	883	Blackmore, Mary	food purchases	-37.14
Check	04/24/2019	884	RI Community Food Bank	3/21 476874	-246.51
Check	05/23/2019	1003	Blackmore, Mary	volunteer appreciation luncheon	-74.89
Check	05/23/2019	1003	Blackmore, Mary	volunteer appreciation luncheon	-24.00
Check	05/23/2019	1003	Blackmore, Mary	volunteer appreciation luncheon	-11.32
Check	05/23/2019	1004	Blackmore, Mary	food purchases	-38.56
Check	05/23/2019	1004	Blackmore, Mary	food purchases	-18.00
Check	05/23/2019	1004	Blackmore, Mary	food purchases	-12.14
Check	05/23/2019	1004	Blackmore, Mary	food purchases	-12.00
Check	05/23/2019	1004	Blackmore, Mary	food purchases	-20.00
Check	05/23/2019	1005	RI Community Food Bank	4/04 477234	-138.32
Check	05/23/2019	1005	RI Community Food Bank	4/18 477593	-106.55
Check	06/11/2019	1014	RI Community Food Bank	5/02 477927	-204.48
Check	06/11/2019	1014	RI Community Food Bank	5/16 478345	-125.78
Check	06/18/2019	1015	Blackmore, Mary	food purchases	-7.35
Check	06/18/2019	1015	Blackmore, Mary	food purchases	-20.14
Check	06/18/2019	1015	Blackmore, Mary	food purchases	-42.21
Check	06/18/2019	1015	Blackmore, Mary	food purchases	-32.14
Check	06/18/2019	1015	Blackmore, Mary	food purchases	-43.00
Check	06/18/2019	1016	Price Rite	4/22	-107.70
Check	06/18/2019	1016	Price Rite	4/29	-118.32
Check	06/18/2019	1016	Price Rite	5/08	-64.35
Check	06/18/2019	1016	Price Rite	5/13	-46.38
Check	06/18/2019	1016	Price Rite	5/20	-178.46
Check	07/02/2019	1027	Blackmore, Mary	food purchases	-144.86
Check	07/02/2019	1027	Blackmore, Mary	food purchases	-54.14
Check	07/02/2019	1027	Blackmore, Mary	food purchases	-32.14
Check	07/02/2019	1027	Blackmore, Mary	food purchases	-22.28
Check	07/11/2019	1029	Price Rite	1-30 days	-194.67
Check	07/11/2019	1029	Price Rite	current	-361.74
Check	08/06/2019	1036	RI Community Food Bank	June BBF	-184.87
Check	08/06/2019	1036	RI Community Food Bank	7/18 479777	-68.32
Check	08/14/2019	1039	Blackmore, Mary	food closet supplies	-74.42
Check	08/14/2019	1039	Blackmore, Mary	food closet supplies	-48.21
Check	08/14/2019	1039	Blackmore, Mary	food closet supplies	-36.98
Check	08/14/2019	1039	Blackmore, Mary	food closet supplies	-24.00
Check	08/14/2019	1039	Blackmore, Mary	food closet supplies	-36.00
Check	08/19/2019	1040	Price Rite	7/1	-117.48
Check	08/19/2019	1040	Price Rite	7/10	-44.10
Check	08/19/2019	1040	Price Rite	7/17	-131.49
Check	08/19/2019	1040	Price Rite	7/22	-200.13
Check	08/19/2019	1040	Price Rite	7/23	-35.76
Check	09/11/2019	1056	Blackmore, Mary	food closet supplies	-46.21
Check	09/11/2019	1056	Blackmore, Mary	food closet supplies	-31.00
Check	09/11/2019	1056	Blackmore, Mary	food closet supplies	-21.00
Check	09/11/2019	1056	Blackmore, Mary	food closet supplies	-16.00
Total Food Closet Expense 16					-7,474.19
Food Closet Walk Expense					
4K Walk					
Check	06/18/2019	1017	Jones, Levond		-5.35
Check	06/24/2019	1026	Giovine, Kathleen	ice, gift card 4K Walk	-62.81
Check	07/02/2019	1028	Rhode Island State Police	June 25 invoice for 6/22/19	-352.36
Total 4K Walk					-420.52
Total Food Closet Walk Expense					-420.52
Total NON-BUDGET EXPENSES					-7,894.71
TOTAL					3,052.02

Building & Grounds Project report and savings.

August 2019

The following projects were completed by the committee made up of John Holmes, Norman Shallow, Erick Peterson , Bob Bouthillier and Allen Abbey.

1. Painting of Aldrich Hall completed and on Budget. Cost \$ 4,300; Prior quotes \$7,000 & \$9,000, ave savings \$4,500
- 2, Down spouts in back of Aldrich Hall have been repaired and two drains were extended to eliminate erosion. Cost \$45.00 donated.
3. Edging along the driveway between Church and pavement was installed to prevent erosion of flower beds. Cost: estimate \$ 90,00. Donated.
4. Window in Chapel back wall left, was rebuilt and reinstalled. Est. \$150.00 Labor and material donated.
5. Two air conditioners were removed from Aldrich Hall and opening was closed and painted, along with new clap boards on exterior. Materials cost \$125.00 Donated.
6. new roof was installed on storage shed in back of Aldrich hall. Materials \$80.00. Labor free.
- &. New trim was replaced with Versatex Trim board. lower entrance around door Aldrich Hall. cost \$45.00, donated.
8. A new kitchen floor mat rack was installed at rear of kitchen. Cost \$60.00 Donated.
9. New hose racks and shut-offs and nozzles were installed on Back of kitchen and on Church. Hose racks were existing and nozzles and sprayers were donated. Cost \$19.95 on sale. Donated.
10. Retraining wall in back of new shed is completed using old materials, To stop erosion. Cost Na- da.
11. Missing masonry corners On ramp at Aldrich hall were repaired. Cost \$ 12.00. Donated
12. The steps at the Parsonage were repaired, using left over cement. Cost None.
13. Old Propane Tank has been removed from back of Aldrich Hall. Cost, Phone call.
14. Painting of Church and windows is completed. Along with re-glazing of window in back of Chapel. Cost \$2,300 dollars. I estimate savings with donated staging, to be about \$450. dollars
15. Remove debris from right side of Parsonage. Cost \$1,500 Previous estimates were \$3,500.
Savings \$2,000
16. Replace ceilings tiles in pantry in Aldrich Hall. Supplies bought
17. Brush removed from parking lot across the street for additional parking.

The following projects are proposed for Vestry approval

1. Replace three storm doors at Parsonage. With Pella doors.
2. Fix toilet, location in undercroft.
3. windows in front of Aldrich Hall. Quotes \$800 for new Anderson window, \$400 to rebuild.
4. Patch and paint rooms in Aldrich hall.
5. Steeple Dome at top off Church to reduce maintenance. Replace all trim with Versatex. (Vinyl wood substitute.)
6. Finish painting storage locker in Aldrich Hall.
7. Get estimates to insulate ceiling in side church.
8. Finish repairing windows on back of church. Discussion on how we proceed.
9. Clean out maintenance closet of old paint.
- !0 Repair thresh hole on Aldrich outside entrance door. Goal to prevent sticking.
11. Add handicap parking between Church and Rectory.
12. Revisit plantings in front of Parsonage. Need layout and where will plants go too be replanted.
13. Investigate parking lot across the highway for additional parking. Could be used for additional income?
14. Repair stairs and deck on the right side of Aldrich Hall.
15. Investigate water pressure issue between church and rectory.